

COUNCIL PROCEEDINGS
Casper City Hall – Council Chambers
July 5, 2022

1. ROLL CALL

Casper City Council met in regular session at 6:04 p.m., Tuesday, July 5, 2022. Present: Councilmembers Cathey, Sutherland, Knell, Gamroth, Engebretsen, Pollock, Vice Mayor Freel and Mayor Pacheco. Absent: Councilmember Knell.

Moved by Vice Mayor Freel, seconded by Councilmember Knell to, by minute action, excuse the absence of Councilmember Johnson. Motion passed.

2. PLEDGE OF ALLEGIANCE

Mayor Pacheco led the audience in the pledge of allegiance.

3. REGULAR MEETING MINUTES

Moved by Councilmember Pollock, seconded by Councilmember Engebretsen to, by minute action, approve the minutes of the June 21, 2022 regular Council meeting, as published in the Casper Star Tribune on June 30, 2022. Councilmember Knell and Mayor Pacheco abstained. Motion passed.

4. EXECUTIVE SESSION MINUTES

Moved by Councilmember Sutherland, seconded by Councilmember Pollock to, by minute action, approve the minutes of the June 21, 2022 Executive Session. Councilmember Knell and Mayor Pacheco abstained. Motion passed.

5. BILLS & CLAIMS

Moved by Vice Mayor Freel, seconded by Councilmember Knell to, by minute action, approve payment of the July 5, 2022, bills and claims, as audited by City Manager Napier. Motion passed.

<u>Bills & Claims 07/05/22</u>		
71Const	Goods	272,119.78
AAALndscpng	Services	191.03
AceHrdwr	Goods	41.64
AirInnvtns	Services	330.00
AllncComm	Goods	250.00
Alsco	Services	1,607.09
Amrgs	Goods	308.88
AmrTech	Services	8,876.25
AppldCncpts	Services	19,905.75
AT&T	Services	16,842.89
AtIntcElctrc	Services	19,712.18
Atlas	Goods	4,735.32
BDevault	Reimb	130.78

BHinton	Refund	216.30
BSchneider	Refund	334.06
BWilladson	Reimb	300.00
BrgmEllngsn	Goods	106.49
BntzTwnPmp	Goods	67.68
BlkHillsEnrgy	Utilities	11,456.68
BrntagPac	Goods	68,856.60
BldngSystms	Services	6,580.00
BobCatOfCspr	Goods	213.18
CMiller	Reimb	174.16
CSaunders	Services	1,900.00
CarolinaCrisisSftwr	Services	2,495.00
CsprElctrc	Services	1,390.00
CsprNCHealth	Services	47,914.43
CsprCrudetoRail	Refund	21,755.84
CsprRebels	Refund	835.00
CsprScrClb	Refund	900.00
CsprTire	Services	940.00
CntryLnk	Utilities	1,562.81
ChldrnsAdvcey	Services	17,291.62
CtyCspr	Services	571,554.86
CMITeco	Services	9,341.61
CoastlChmcl	Goods	423.47
CocaCola	Services	24.75
CommTech	Services	353.50
Cmtrnx	Goods	1,083.00
CntnrCmpnts	Goods	1,520.60
Cnvrgn	Goods	998.90
Core&Main	Goods	12,780.00
CPSDstrbtrs	Goods	81.66
CPU	Goods	10,223.15
CrimeSenInfo	Services	122.00
CrwnCnstrctn	Services	54,416.00
CSCnsltng	Services	4,500.00
DKpnr	Services	1,251.26
Dell	Goods	124.96
DiamndVglPaints	Goods	379.41

DogWstDepot	Goods	2,819.85
DPCIndstrs	Goods	10,306.17
EDosch	Reimb	150.00
EnrgyLabs	Services	1,817.00
Enviro&Civil	Services	2,404.30
ExpSvcs	Services	713.52
FrgsnEnt	Goods	8,430.88
Galls	Goods	581.20
GEMDS	Goods	6,944.65
GloblEquip	Services	53.93
GldrAssoc	Services	20,714.26
Gnrg	Goods	33.93
GnrMotr	Goods	1,061.00
HWilcox	Refund	638.85
HrdlineEqmnt	Services	7,462.08
HiTekComm	Services	200.00
Homax	Goods	7,040.98
HowrdSply	Goods	3,469.76
HydroOptmztn	Services	350.00
Instltn&Svc	Services	10,743.94
JHill	Refund	100.00
JOtt	Refund	366.29
JScott	Reimb	120.75
JacobsEngnrng	Services	32,376.67
Jeffers	Services	47.68
JonasSftwr	Services	349.00
KAdams	Reimb	373.70
KBates	Reimb	139.50
KHutson	Services	300.00
KashCorp	Goods	4,676.00
KnfRvr	Services	41,608.50
LawsnPrdcts	Services	1,800.00
LongBldgTech	Services	562.50
MBratvold	Reimb	150.00
MMcIntosh	Reimb	139.50
MPlocek	Reimb	139.50
MasekDstrbtng	Goods	11,595.00

MxwlPrdcts	Goods	28,060.00
MLAuto	Services	573.00
MdrnElctrc	Services	3,117.00
MtnStLitho	Services	5,254.69
MtnStPlstcs	Services	7,406.00
MtnWstTech	Services	200.00
NNobilitt	Reimb	986.39
NCCretCrt	Bond	1,630.00
NCHallOfJstc	Services	9,937.08
NCSO	Services	30,000.00
Norco	Goods	858.51
NtchSpelts	Goods	1,780.01
OlsnAutoBdy	Services	294.00
OvrHeadDr	Services	397.68
PCNStrtgs	Goods	1,060.95
PstlPros	Services	10,719.23
PwrEquip	Goods	158.26
RBrownell	Reimb	20.99
RLutz	Reimb	150.00
RckyMtnAirSltns	Goods	7,444.93
RckyMtnPwr	Utilities	69,880.11
RootrSwr	Services	2,094.80
SBarrett	Reimb	150.00
SOrszulak	Reimb	150.00
SVenjohn	Refund	234.94
SeaWstrn	Goods	3,149.09
Simplot	Goods	1,582.40
SrchAcqstn	Goods	475.21
SmthPsych	Services	400.00
SolsbryHill	Goods	341.00
SpareLabs	Services	750.00
StOfWyo	Services	39.00
SummitElctrc	Services	9,828.37
SWI	Services	2,732.12
TElhart	Reimb	392.39
TKElvtr	Services	786.50
TreetopPrdcts	Goods	20,529.63

TretoCnstrctn	Services	73,275.40
TrplCFood&Bvrg	Refund	1,500.00
TWEntrprs	Services	1,470.89
Unifrms2Gear	Goods	901.84
VBeer	Refund	383.01
VrznWrsl	Services	1,787.72
WyneColemnConst	Services	83,674.34
WLCEngrng	Services	21,695.35
WLEA	Services	2,700.00
WWCEngrng	Services	646.00
WrdElctrc	Services	31,006.10
WrldwdIndstrs	Services	160,739.53
WYComp	Services	1,460.00
WyoCameraOutftrs	Goods	3,271.00
WyoFinanPrprts	Services	719.64
Wyo1stAid	Goods	217.63
WyoMchnry	Services	50,158.69
WyoPeaceOfficersAssc	Services	240.00
Total		2,039,712.88

6. COMMUNICATIONS FROM PERSONS PRESENT

Individuals addressing Council regarding one cent funding for non-profit agencies included: Cori Cosner-Burton, 535 W Yellowstone; Anna Wilcox, 3239 Carbide Trail; Tyler Cessor, 2524 Fairdale Ave; Susan Burke, 6541 Indian Wells. Individuals addressing Council regarding one cent funding for the library included Beth Nachbar, 10995 East Wagon Trail Rd, Evansville; Sarah Peek-Elston, 2201 Kingsboro Rd; Katrina Brown, 3601 S Coffman; Madoline Elston, 2201 Kingsboro Rd. Other individuals addressing Council included: Rhonda Aune, 1028 Beech Street, regarding one cent funding of pools; and Melva Schommer, 2055 S Beverly St, regarding one cent funding of police vehicles. Several Councilmembers responded to concerns related to one cent funding and explained that no decisions have been made regarding allocations of the funding. They also explained that the Natrona County Library is not a city-owned facility, and there have been no discussions about closing that facility. They also thanked citizens for their engagement on these topics.

7.A.1. ESTABLISH PUBLIC HEARINGS

Moved by Vice Mayor Freeland, seconded by Councilmember Knell, to, by minute action, establish July 19, 2021, as the public hearing date for the consideration of:

- a. New Restaurant Liquor License No. 47 for Pokes Investments, LLC, dba Steamboat Deli & Outlet, located at 251 South Center;
- b. An Ordinance Amending Ordinance No. 35-12, an Ordinance Granting a Franchise to WERCS Communications, Inc., dba Mountain West Telephone, for the Construction and Operation of a Telecommunications Service System; and

c. An Ordinance Correcting a Scrivener's Error in the Legal Description of Trails West Estates No. 6 Subdivision.

Councilmember Pollock abstained from item 7.A.1.a. and Councilmember Gamroth abstained from item 7.A.1.b. Motion passed.

8. ORDINANCE— SECOND READING

Following ordinance read:

ORDINANCE NO. 10-22
AN ORDINANCE APPROVING A VACATION, REPLAT,
SUBDIVISION AGREEMENT AND ZONE CHANGE TO
CREAT THE EAGLE VALLEY ADDITION NO. 2.

Councilmember Cathey presented the foregoing ordinance for approval, on second reading. Seconded by Councilmember Knell.

There were no citizens to speak regarding the ordinance, and no discussion or amendments. Vice Mayor Freel abstained from voting. Motion passed.

9. ORDINANCE— THIRD READING

Following ordinance read:

ORDINANCE NO. 9-22
AN ORDINANCE AMENDING SECTIONS 10.36.010 AND
10.36.020 OF CHAPTER 10.36 PARKING, OF THE CASPER
MUNICIPAL CODE.

The amendments to Section 10.36.010 indicated that Resolution No. 22-121 adopts the revised Parking Manual that stipulates parking options, prohibitions, limitations, fees, fines and regulations and exceptions. The amendments to Section 10.36.020 included amendments to stipulations on parkway parking, stating that it is unlawful to park a motor vehicle or RV within the city limits of Casper in a parkway, adjacent to a street, where at least two (2) twelve (12) feet travel lanes and two (2) eight (8) feet parking lanes can be maintained. Parkway parking where permitted, is subject to the rules and regulations of the City of Casper Parking Manual as updated, and to the requirement of a properly displayed permit.

Councilmember Knell presented the foregoing ordinance for approval, on third reading. Seconded by Councilmember Sutherland.

Individuals addressing the Council were: Bruce Dengele, 1617 S Poplar St.

Councilmembers Knell and Pollock discussed the importance of the ordinance, and Councilmember Cathey explained the amendment he made to the ordinance last week. Deputy City Attorney Trembath explained the difference between the ordinance and Homeowners Association rules regarding parkway parking. Vice Mayor Freel and Mayor Pacheco discussed why they were voting against the ordinance. Vice Mayor Freel and Mayor Pacheco voted nay. Motion passed.

10. CONSENT RESOLUTIONS

The following resolutions were considered, by consent agenda:

07/05/2022 Casper City Council Meeting Minutes

RESOLUTION NO. 22-116
AUTHORIZING A BILL OF SALE FOR THE DONATION AGREEMENT BETWEEN THE ROTARY CLUB OF CASPER, INC. AND THE CITY OF CASPER FOR THE BOULDERING PARK LOCATED AT CROSSROADS PARK.

RESOLUTION NO. 22-117
ACCEPTING A WATER LINE EASEMENT FROM THE CHURCH OF JESUS CHRIST OF LATTER-DAY SAINTS AS PART OF THE CASPER WYOMING TEMPLE CONSTRUCTION AT 2905 INDEPENDENCE COURT.

RESOLUTION NO. 22-118
AUTHORIZING A PROFESSIONAL SERVICES CONTRACT BETWEEN THE CITY OF CASPER AND FOXSTER OPCO, LLC, DBA CTS SOFTWARE, FOR TRANSIT DISPATCH SOFTWARE.

RESOLUTION NO. 22-119
AUTHORIZING A PROFESSIONAL SERVICES CONTRACT FOR TRANSIT SERVICES WITH THE CITY OF MILLS, A WYOMING MUNICIPALITY, FOR FISCAL YEAR 2023.

RESOLUTION NO. 22-120
APPROVING THE CITY OF CASPER'S CONTRACT FOR PROFESSIONAL SERVICES WITH CIVIL ENGINEERING PROFESSIONALS, INC., FOR THE EVANSVILLE EAST SIDE SIDEWALK AND TRAIL STUDY IN AN AMOUNT NOT TO EXCEED \$25,000.

RESOLUTION NO. 22-121
RESCINDING AND REPLACING RESOLUTION 21-56 – A RESOLUTION ADOPTING THE CITY OF CASPER PARKING MANUAL AND ESTABLISHING APPLICATION FEES, PERMIT FEES AND FINE SCHEDULES PERTAINING TO PARKING.

RESOLUTION NO. 22-122
AUTHORIZING AMENDMENT #2 TO THE MANAGEMENT AGREEMENT FOR THE MANAGEMENT AND OPERATION OF THE FORD WYOMING CENTER AND HOGADON BASIN FOOD & BEVERAGE SERVICES.

RESOLUTION NO. 22-123
AUTHORIZING A MEMORANDUM OF UNDERSTANDING CONCERNING METRO ANIMAL SHELTER SERVICES BETWEEN THE CITY OF MILLS WYOMING, AND THE CITY

OF CASPER, WYOMING.

RESOLUTION NO. 22-124
AUTHORIZING A MEMORANDUM OF UNDERSTANDING
CONCERNING METRO ANIMAL SHELTER SERVICES
BETWEEN THE TOWN OF EVANSVILLE, WYOMING, AND
THE CITY OF CASPER, WYOMING.

RESOLUTION NO. 22-125
CONTRACT FOR INSIDE-CITY WATER SERVICE BETWEEN
RIVERSIDE MOBILE HOME COURT, LLC AND THE CITY OF
CASPER.

RESOLUTION NO. 22-126
AUTHORIZING EXECUTION OF PROFESSIONAL SERVICES
AGREEMENT WITH STANTEC CONSULTING SERVICES,
INC. IN THE AMOUNT OF \$52,988.87, FOR
ENVIRONMENTAL MONITORING OF THE FIRST STREET
REACH RIVER RESTORATION CONSTRUCTION.

RESOLUTION NO. 22-127
AUTHORIZING AMENDMENT ONE TO THE GRANT
AWARD AGREEMENT BETWEEN THE WYOMING OFFICE
OF HOMELAND SECURITY AND CITY OF CASPER.

RESOLUTION NO. 22-128
AUTHORIZING AMENDMENT ONE TO THE GRANT
AWARD AGREEMENT BETWEEN THE WYOMING OFFICE
OF HOMELAND SECURITY AND CITY OF CASPER.

RESOLUTION NO. 22-129
AUTHORIZING AMENDMENT TWO TO THE GRANT
AWARD AGREEMENT BETWEEN THE WYOMING OFFICE
OF HOMELAND SECURITY AND CITY OF CASPER.

RESOLUTION NO. 22-130
AUTHORIZING AMENDMENT THREE TO THE GRANT
AWARD AGREEMENT BETWEEN THE WYOMING OFFICE
OF HOMELAND SECURITY AND CITY OF CASPER.

Councilmember Engebretsen presented the foregoing fifteen (15) resolutions for adoption. Seconded by Councilmember Sutherland. Councilmember Cathey voted nay on Resolution No. 22-120. Motion passed.

11. MINUTE ACTION— CONSENT

Moved by Vice Mayor Freel, seconded by Councilmember Pollock, to, by consent minute action, authorize the reappointment of Dr. Matthew Wold to the Casper-Natrona County Health Department Board. Motion passed.

12. INTRODUCTION OF MEASURES AND PROPOSALS

Councilmembers spoke on meetings and events they attended as well as matters of public interest.

13. ADJOURN INTO EXECUTIVE SESSION

Mayor Pacheco noted the next meetings of the City Council will be a work session to be held at 4:30 p.m., Tuesday, July 12, 2022, in the Council Meeting Room; and a Regular Council Meeting to be held at 6:00 p.m., Tuesday, July 19, 2022, in the Council Chambers.

At 7:50 p.m., it was moved Councilmember Cathey, seconded by Vice Mayor Freel, to adjourn into executive session to discuss potential litigation and land acquisition. Motion passed. Council moved into the Council Meeting Room.

At 8:22 p.m., it was moved by Councilmember Cathey, seconded by Councilmember Sutherland, to adjourn the executive session. Motion passed.

14. ADJOURNMENT

The meeting was opened to the public. Mayor announced that the Council did not discuss the land acquisition item as previously announced. At 8:23 p.m., it was moved by Councilmember Cathey, seconded by Vice Mayor Freel, to adjourn the regular Council meeting. Motion passed.

ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Fleur Tremel
City Clerk

Ray Pacheco
Mayor